

STUDY MODULE DESCRIPTION FORM		
Name of the module/subject Libraries and information services		Code 1010101111011010814
Field of study Civil Engineering First-cycle Studies	Profile of study (general academic, practical) general academic	Year /Semester 1 / 1
Elective path/specialty -	Subject offered in: Polish	Course (compulsory, elective) obligatory
Cycle of study: First-cycle studies	Form of study (full-time, part-time) full-time	
No. of hours Lecture: 1 Classes: - Laboratory: - Project/seminars: -		No. of credits 0
Status of the course in the study program (Basic, major, other) other		(university-wide, from another field) university-wide
Education areas and fields of science and art technical sciences Technical sciences		ECTS distribution (number and %) 0 100% 0 100%
Responsible for subject / lecturer: Karolina Popławska email: karolina.poplawska@put.poznan.pl tel. 61 665 3521 Library of PUT ul. Piotrowo 2, 60-965 Poznań		
Prerequisites in terms of knowledge, skills and social competencies:		
1	Knowledge	Fundamentals of using library collections
2	Skills	Database and Internet searching literacy
3	Social competencies	Awareness of the need to develop skills of searching needed data and e-resources
Assumptions and objectives of the course: The need of the first year students education in the range of ability of using parental information resources by means of distance learning		
Study outcomes and reference to the educational results for a field of study		
Knowledge:		
1. Student knows organization of library collections - [-] 2. Student knows principles of using printed and electronic library collections - [-] 3. Student knows principles of availability printed and electronic library collections outside and in the reading rooms - [-] 4. Student knows principles of obtaining missing library materials from other libraries - [-]		
Skills:		
1. Student can independently search needed information data (lecture books, monographs, articles, standarts) .In library online catalogues - [-]		
Social competencies:		
1. Student is aware of existence and creation of national and international library catalogues and bibliographic data base - [-]		
Assessment methods of study outcomes		
Passing test on Moodle platform		
Course description		

General information about sharing library collection		
Online catalogues of Library of Poznan University of Technology		
Sharing library collection outside		
Sharing: books,journals and other materials on-site		
Bringing library materials from other libraries and delivery of dokument copy		
Base of lecture books the list of recommended reading for individual faculties		
Services and more information: group work rooms,facilities for students with disabilities,faculty libraries		
Basic bibliography:		
1. Poznan University of Technology, Library access: http://library.put.poznan.pl [e-document]		
Additional bibliography:		
1. "Regulamin korzystania z zasobów systemu biblioteczno-informacyjnego Politechniki Poznańskiej;access: http://library.put.poznan.pl > OBibliotece>Regulamin		
Result of average student's workload		
Activity		Time (working hours)
1. Test on Moodle platform		1
Student's workload		
Source of workload	hours	ECTS
Total workload	1	0
Contact hours	0	0
Practical activities	0	0